

LICENSING OF RENTAL PROPERTY FEE SCHEDULE

Below is a list of fees related to licensing of a rental property and renewing a rental license in Coon Rapids.

<input type="checkbox"/>	This is a property I am converting from owner occupied to a rental. If this property was not previously licensed as a rental property you must pay a one-time conversion fee. This fee includes the first year rental license fee and inspection fee	\$500
<input type="checkbox"/>	I have purchased a rental property in Coon Rapids that is currently licensed by someone else and wish to continue to operate that property as a rental business. Rental licenses for a property are not transferrable to a new owner. The new owner must pay the license and inspection fees to obtain a new Rental Property License. All properties are allowed one follow-up inspection at no additional cost. Any "no shows" or additional inspections will be charged a re-inspection fee of \$100.	\$110/bldg + \$50/bldg + \$25/unit
<input type="checkbox"/>	I am renewing an existing rental license and it is not an inspection year. There has not been a change in ownership, and the property is not due for a rental property inspection by a City of Coon Rapids Housing Official.	\$110/bldg
<input type="checkbox"/>	I am renewing an existing rental license and it is an inspection year. There has not been a change in ownership, and the property is due for a rental property inspection by a City of Coon Rapids Housing Official.	\$110/bldg + \$50/bldg + \$25/unit
<input type="checkbox"/>	Neither I nor my manager (if applicable) have ever completed an 8 Hour "Crime Free Rental Housing Training." Registration fee to attend a course offered by the City of Coon Rapids. If the Coon Rapids date does not work, attend the class offered in another city.	\$40
<input type="checkbox"/>	I have never possessed a Rental Property License for any property in Coon Rapids. If this is the first time that you have licensed a rental property in Coon Rapids you must pay a one-time criminal background investigation fee.	\$45

Office hours for the Neighborhood Reinvestment Division are Monday through Friday, 8 a.m. – 4:30 p.m. Questions? Call 763-767-6575 or e-mail msmall@coonrapidsmn.gov.