

## COON RAPIDS CITY COUNCIL MEETING MINUTES OF SEPTEMBER 20, 2016

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### CALL TO ORDER

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The second regular meeting of the Coon Rapids City Council for the month of September was called to order by Mayor Jerry Koch at 7:00 p.m. on Tuesday, September 20, 2016, in the Council Chambers.

### PLEDGE OF ALLEGIANCE TO THE FLAG

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Mayor Koch led the Council in the Pledge of Allegiance.

### ROLL CALL

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Members Present: Mayor Jerry Koch, Councilmembers Denise Klint, Ron Manning, Wade Demmer, Jennifer Geisler, Brad Johnson and Steve Wells

Members Absent: None

### ADOPT AGENDA

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MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT THE AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

### PROCLAMATIONS/PRESENTATIONS

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#### 1. PROCLAIM OCTOBER DOMESTIC VIOLENCE AWARENESS MONTH

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Mayor Koch read a proclamation in full for the record declaring October to be Domestic Violence Awareness Month in the City of Coon Rapids. It was noted the Alexandra House's Walk for Hope would be held on Saturday, September 24<sup>th</sup> at Bunker Hills.

#### 2. CITY OF COON RAPIDS PRESENTED WITH APWA SUSTAINABILITY PRACTICES AWARD

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Assistant City Engineer Hansen explained the City has been presented with the APWA Sustainability Practices Award based on the City's historical commitment to promoting sustainability. He recognized the City's Public Works Department and the members of the Sustainability Committee for their efforts on behalf of the entire community. A round of applause was offered by all in

attendance.

#### APPROVAL OF MINUTES OF PREVIOUS MEETINGS

##### 3. DECEMBER 6, 2016, COUNCIL MEETING

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER KLINT, FOR APPROVAL OF THE MINUTES OF THE SEPTEMBER 6, 2016, COUNCIL MEETING. THE MOTION PASSED UNANIMOUSLY.

#### CONSENT AGENDA/INFORMATIONAL BUSINESS

4. ACCEPT RELEASE OF REGULATORY AGREEMENT
5. ADOPT RESOLUTION 16-103 TO ACCEPT 2017 GRANT FOR FULL TIME DWI OFFICER

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER GEISLER, FOR APPROVAL OF THE CONSENT AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

#### PUBLIC HEARING

6. CONSIDER ADOPTING RESOLUTION 16-91, ESTABLISHING HOUSING IMPROVEMENT FEE – CREEK MEADOWS II OWNERS ASSOCIATION

The Staff report was shared with Council.

Mayor Koch opened the public hearing at 7:12 p.m.

Jackie from Creek Meadows II homeowner, understood additional material had to be brought forth regarding the reserve study. She asked if the last 45 days could be waived in order to move forward with the improvements. City Attorney Brodie discussed the Housing Improvement Fee approval process. He explained if 45% of the residents objected to the fee it would not go into effect. In addition, if 55% of the residents supported waiving the 45 days, the project could proceed without the delay. If neither of these are achieved, the Resolution would become effective after 45 days.

Mayor Koch closed the public hearing at 7:14 p.m.

MOTION BY COUNCILMEMBER GEISLER, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 16-91 IMPOSING IMPROVEMENT FEES IN THE CREEK MEADOWS II OWNERS ASSOCIATION HOUSING IMPROVEMENT AREA AND PROVIDING FOR THE COLLECTION OF THOSE FEES. THE MOTION PASSED UNANIMOUSLY.

#### BID OPENINGS AND CONTRACT AWARDS

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None.

#### OLD BUSINESS

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7. PC 16-18: CONSIDER ADOPTION OF RESOLUTION 16-99 LAND USE CHANGE FROM HIGH DENSITY RESIDENTIAL TO OFFICE, 10110 WOODCREST DRIVE (SPIRIT OF GRACE CHURCH)
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The Staff report was shared with Council.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT RESOLUTION NO. 16-99 APPROVING THE AMENDMENT TO THE CITY'S COMPREHENSIVE LAND USE PLAN TO CHANGE THE LAND USE DESIGNATION FROM HIGH DENSITY RESIDENTIAL TO OFFICE, BASED ON THE FOLLOWING:

1. THE PROPOSED COMPREHENSIVE LAND USE AMENDMENT IS COMPATIBLE WITH THE ADJACENT COMPREHENSIVE LAND USE DESIGNATIONS AND LAND USES.
2. THE PROPOSED COMPREHENSIVE LAND USE AMENDMENT WILL NOT HAVE AN ADVERSE IMPACT ON THE ADJACENT PROPERTIES.
3. THE PROPOSED COMPREHENSIVE LAND USE AMENDMENT IS SUPPORTIVE OF THE COMPREHENSIVE LAND USE PLAN LAND USE CHAPTER'S GOALS FOR THE CITY, INCLUDING MAINTAINING A COMPLETE AND BALANCED NEIGHBORHOOD BY INCLUDING A VARIETY OF SUPPORTING COMMERCIAL DEVELOPMENT AND MAINTAINING A CLIMATE THAT ENCOURAGES REDEVELOPMENT AND ONGOING BUSINESS ACTIVITY.

Councilmember Demmer supported the proposed land use change and believed it made sense for the neighborhood.

THE MOTION PASSED UNANIMOUSLY.

8. PC 16-19: CONSIDER ADOPTION OF ORDINANCE 2178 APPROVING A ZONE CHANGE, VANMAN ARCHITECTS, 10110 WOODCREST DRIVE (SPIRIT OF GRACE CHURCH)
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The Staff report was shared with Council.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT ORDINANCE 2178 APPROVING OF THE PROPOSED ZONE CHANGE BASED ON THE FOLLOWING FINDINGS:

1. THE PROPOSED REZONING TO OFFICE IS CONSISTENT WITH THE LAND USE DESIGNATION OF OFFICE.
2. THE PROPOSED REZONING IS COMPATIBLE WITH THE ADJACENT LAND USES AND ZONING.
3. THE TIMES AND CONDITIONS HAVE CHANGE SO THAT A REASONABLE USE OF THE PROPERTY CAN NOT BE MADE UNDER THE CURRENT ZONING.
4. THE PROPOSED ZONE CHANGE WOULD NOT HAVE AN ADVERSE IMPACT ON THE AREA.

THE MOTION PASSED UNANIMOUSLY.

9. PC 16-21: CONSIDER ADOPTION OF ORDINANCE 2179 APPROVING ZONE CHANGE TO GENERAL COMMERCIAL – 2437, 2423 AND 2405 COON RAPIDS BOULEVARD
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The Staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT ORDINANCE 2179 APPROVING THE PROPOSED ZONE CHANGE BASED ON THE FOLLOWING FINDINGS:

1. THE PROPOSED REZONING TO GENERAL COMMERCIAL IS CONSISTENT WITH THE LAND USE DESIGNATION OF GENERAL COMMERCIAL.
2. THE PROPOSED REZONING IS COMPATIBLE WITH THE ADJACENT LAND USES AND ZONING.
3. THE TIMES AND CONDITIONS HAVE CHANGE SO THAT A REASONABLE USE OF THE PROPERTY CAN NOT BE MADE UNDER THE CURRENT ZONING.

4. THE PROPOSED ZONE CHANGE WOULD NOT HAVE AN ADVERSE IMPACT ON THE AREA.
5. THE PROPOSED REZONING IS CONSISTENT WITH THE COON RAPIDS BOULEVARD FRAMEWORK PLAN AND THE RIVER RAPIDS OVERLAY DISTRICT.

THE MOTION PASSED UNANIMOUSLY.

10. PC 16-20: CONSIDER ADOPTION OF RESOLUTION 16-100 LAND USE CHANGE TO GENERAL COMMERCIAL – 2437, 2423 AND 2405 COON RAPIDS BOULEVARD

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER GEISLER, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 16-100 APPROVING THE PROPOSED LAND USE AMENDMENT BASED ON THE FOLLOWING FINDINGS:

1. THE PROPOSED AMENDMENT IS CONSISTENT WITH THE COMPREHENSIVE PLAN IN THAT IT PROMOTES THE IMPROVED APPEARANCE AND FUNCTION OF COON RAPIDS BOULEVARD AND WILL PROMOTE THE REVITALIZATION OF AN UNDERUTILIZED SITE.
2. THE PROPOSED LAND USE AMENDMENT IS COMPATIBLE WITH THE SURROUNDING LAND USE DESIGNATIONS AND LAND USES.
3. THE PROPOSED LAND USE AMENDMENT WOULD NOT HAVE AN ADVERSE IMPACT ON THE AREA.
4. THE PARCEL FRONTS ON A COON RAPIDS BOULEVARD, WHICH IS A CLASS A ARTERIAL STREET.

THE MOTION PASSED UNANIMOUSLY.

11. CONSIDER ADOPTION OF ORDINANCE 2180 RESTRICTING PARKING ON ELDORADO STREET NW

The Staff report was shared with Council.

Councilmember Johnson requested the parking restriction on Eldorado Street NW be placed on the west side only.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT ORDINANCE 2180 RESTRICTING PARKING ON THE WEST SIDE OF

ELDORADO STREET NW FROM COON RAPIDS BOULEVARD SOUTH TO A DISTANCE OF APPROXIMATELY 100 FEET.

Councilmember Klint questioned why an amendment was being proposed to the Ordinance.

Councilmember Johnson stated he has heard from several of the landowners and there was a request to have some on-street parking available. He believed that restricting the parking on one side of the street would be sufficient.

Councilmember Klint asked for comment from staff on this matter. Public Works Director Himmer commented that the proposed amendment would only save about three parking stalls and staff could support the proposed amendment.

THE MOTION PASSED UNANIMOUSLY.

12. CONSIDER ADOPTION OF ORDINANCE 2181 RESTRICTING PARKING ON  
DAKOTAH STREET NW

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The Staff report was shared with Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT ORDINANCE 2181 RESTRICTING PARKING ON BOTH SIDES OF DAKOTAH STREET NW FROM COON RAPIDS BOULEVARD SOUTH TO 116TH LANE NW. THE MOTION PASSED UNANIMOUSLY.

NEW BUSINESS

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13. CONSIDER ADOPTION OF RESOLUTION 16-102 AMENDING BUDGET FOR POLICE  
PROJECTS

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The Staff report was shared with Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER DEMMER, TO ADOPT RESOLUTION NO. 16-102 AMENDING THE 2016 LAW ENFORCEMENT PROGRAMS FUND BUDGET. THE MOTION PASSED UNANIMOUSLY.

14. CONSIDER PROPOSAL AND LETTER OF ENGAGEMENT FOR ENGINEERING  
SERVICES – 2017 WELL REHABILITATION PROGRAM (PROJECT 17-7)

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The Staff report was shared with Council.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER MANNING, TO ACCEPT THE PROPOSAL FOR ENGINEERING SERVICES FOR THE 2017 WELL REHABILITATION PROGRAM FROM SHORT ELLIOTT HENDRICKSON, INC. AND AUTHORIZE EXECUTION OF THE LETTER OF ENGAGEMENT IN ACCORDANCE WITH THEIR PROPOSAL DATED AUGUST 29, 2016. THE MOTION PASSED UNANIMOUSLY.

15. CONSIDER PROPOSAL FOR ENGINEERING SERVICES FOR 2017 SANITARY SEWER LINING PROGRAM AND AUTHORIZE EXECUTION OF AGREEMENT (PROJECT 17-6)

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The Staff report was shared with Council.

Mayor Koch asked if the sanitary sewer lining program goals had changed. Public Works Director Himmer explained that 65% of the areas that had been televised in 2008 were now in need of work due to root intrusions or pipeline sagging. He discussed the map in further detail with the Council along with the City's plan for addressing all clay pipes. It was noted that if the Council followed staff direction all main clay pipe lines would be relined by 2017. Further comment ensued regarding the proposed project area.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ACCEPT THE PROPOSAL FROM SEH FOR ENGINEERING SERVICES FOR THE 2017 SANITARY SEWER LINING PROGRAM, AND AUTHORIZE EXECUTION OF THE LETTER OF ENGAGEMENT IN ACCORDANCE WITH THE PROPOSAL DATED SEPTEMBER 8, 2016. THE MOTION PASSED UNANIMOUSLY.

OPEN MIC/PUBLIC COMMENT

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Mayor Koch reviewed the rules of order for the Open Mic/Public Comment portion of the meeting.

REPORTS ON PREVIOUS OPEN MIC

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None.

OTHER BUSINESS

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Fire Chief Piper indicated the Fire Department was accepting applications for paid on-call Fire Fighters now through Monday, September 26<sup>th</sup> at 4:30 p.m. He invited the public to attend an Open House at the Main Fire Hall on Wednesday, September 21<sup>st</sup> from 6:30 p.m. to 7:30 p.m.

Councilmember Klint thanked the Fire Department for their wonderful display on September 11<sup>th</sup>.

Councilmember Johnson agreed and thanked Fire Chief Piper and all of the members of the Fire Department for their efforts. He stated he was especially moved by the fact that Mr. Blotz played Taps as the flag was being lowered. He appreciated all who were involved in this event.

Mayor Koch commented on the 9/11 Remembrance Car Show that took place in the parking lot at Lowe's and believed September 11<sup>th</sup> was an amazing day for the residents of Coon Rapids.

Mayor Koch stated the Love My Pet Fair would be held on Sunday, September 25<sup>th</sup> at River View Park from 10:00 a.m. to 2:00 p.m. He invited the public to attend this event.

Councilmember Geisler reported the League of Women Voters would be holding a forum on Wednesday, September 28<sup>th</sup> at City Hall at 6:30 p.m.

Mayor Koch noted there would be another candidate forum at City Hall on Monday, September 26<sup>th</sup> for the local representative seat.

Councilmember Demmer commended the City on their sustainability efforts and for receiving the APWA Sustainability Practices Award.

City Clerk Lenzmeier reported absentee voting at City Hall would begin on Friday, September 23<sup>rd</sup> and would run through November 7<sup>th</sup>.

ADJOURN

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MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER KLINT,  
TO ADJOURN THE MEETING AT 7:50 P.M. THE MOTION PASSED UNANIMOUSLY.

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Jerry Koch, Mayor

ATTEST:

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Joan Lenzmeier, City Clerk