

COON RAPIDS CITY COUNCIL MEETING MINUTES OF APRIL 5, 2016

CALL TO ORDER

The first regular meeting of the Coon Rapids City Council for the month of April was called to order by Mayor Jerry Koch at 7:00 p.m. on Tuesday, April 5, 2016, in the Council Chambers.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Koch led the Council in the Pledge of Allegiance.

ROLL CALL

Members Present: Mayor Jerry Koch, Councilmembers Denise Klint, Ron Manning, Wade Demmer, Jennifer Geisler, Brad Johnson and Steve Wells

Members Absent: None

ADOPT AGENDA

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT THE AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

PROCLAMATIONS/PRESENTATIONS

1. OATH OF OFFICE OF NEW POLICE OFFICERS

Police Chief Wise introduced newly hired Police Officers Dennis Cook and Daniel Durette to the City Council. He explained the Coon Rapids Police Department prided themselves on the relationships they had with the public and believed both of these officers would be a great fit in the department and encouraged the new officers to honor the badge they would be receiving.

Mayor Koch administered the Oath of Office to Officers Cook and Durette and welcomed them both to the City of Coon Rapids Police Department. Badges were pinned onto the new officers and a round of applause was offered by all in attendance.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

2. MARCH 22, 2016, COUNCIL MEETING

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, FOR APPROVAL OF THE MINUTES OF THE MARCH 22, 2016, COUNCIL MEETING. THE MOTION PASSED 5-0-2 (KLINT AND MANNING ABSTAINED).

CONSENT AGENDA/INFORMATIONAL BUSINESS

3. ADOPT RESOLUTION 16-40 ACCEPTING COON CREEK WATERSHED GRANT
4. ADOPT RESOLUTION 16-44 AUTHORIZING DONATION OF PLAYGROUND EQUIPMENT
5. ADOPT RESOLUTION 16-45 APPOINTING KATHIE CASEY TO THE PLANNING COMMISSION
6. ADOPT RESOLUTION 16-47 APPOINTING BRADLEY JANOWSKI AND CINDY NUTTER TO THE SAFETY COMMISSION
7. ADOPT RESOLUTION 16-48 AUTHORIZING DONATION OF FIRE DOG ROBOT EQUIPMENT

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER JOHNSON, FOR APPROVAL OF THE CONSENT AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

PUBLIC HEARING

None.

BID OPENINGS AND CONTRACT AWARDS

8. CONSIDER CONTRACT AWARD FOR 2016 STREET MAINTENANCE PROGRAM, PROJECT 16-5

The Staff report was shared with Council.

Councilmember Manning asked what fog sealing was. Public Works Director Himmer reported this was a single application sealant used on cul-de-sacs.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-5(9A) AWARDED A CONTRACT TO PEARSON BROS. INC. FOR BITUMINOUS SEALCOATING IN THE BASE BID AMOUNT OF \$1,562,617.20 AND ALTERNATE AMOUNT OF \$1,541,936.26. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-5(9B) AWARDED A CONTRACT TO AAA STRIPING

SERVICE CO. FOR PAVEMENT MARKINGS IN THE AMOUNT OF \$188,094.40. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-5(9C) AWARDED A CONTRACT TO PEARSON BROS. INC. FOR SEASONAL STREET SWEEPING IN THE AMOUNT OF \$62,780.00. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-5(9D) AWARDED A CONTRACT TO AMERICAN PAVEMENT SOLUTIONS INC. FOR CRACK SEALING IN THE AMOUNT OF \$327,277.30. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-5(9E) AWARDED A CONTRACT TO PEARSON BROS. INC. FOR FOG SEALING IN THE AMOUNT OF \$115,750.00. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS

None.

NEW BUSINESS

9. CONSIDER RESOLUTION NO. 15-16(9) AWARDED CONTRACT FOR SAND CREEK BUILDING IMPROVEMENTS – PROJECT 15-16

The Staff report was shared with Council.

Mayor Koch asked if there was an alternate bid that should be considered. Public Works Director Himmer reported an alternate bid for the masonry exterior was provided. However, this bid came in \$90,000 higher than the low bidder. He reported he would have further information regarding Contract C-22 at the Council's next meeting.

Councilmember Klint questioned if the proposed contract included the building materials as discussed at a previous council worksession meeting. Public Works Director Himmer reported this was the case, noting the building would include wood, metal and EIFS.

Mayor Koch went on the record stating the City should have purchased the block building last year.

MOTION BY COUNCILMEMBER GEISLER, SECONDED BY COUNCILMEMBER WELLS, AWARDED CONTRACTS C-01, C-02, C-04 THROUGH C-21, C-23, AND C-24 FOR THE SAND CREEK PARK BUILDING IMPROVEMENTS AS RECOMMENDED BY THE CONSTRUCTION MANAGER.

Councilmember Demmer was disappointed the expense of the building came back higher than originally thought by the Council. Public Works Director Himmer indicated the garage portion would be removed which would reduce the price of the construction approximately \$80,000.

Councilmember Klint stated it was hard for her to approve this building based on a materials board without seeing better renderings. Public Works Director Himmer understood Councilmember Klint's concerns and indicated this would be a unique building.

THE MOTION PASSED UNANIMOUSLY.

10. CONSIDER INTRODUCTION OF ORDINANCE ESTABLISHING NEW LIQUOR LICENSE FEES FOR MICRODISTILLERIES, COCKTAIL ROOMS, BREW PUBS AND BREWER TAPROOMS

The Staff report was shared with Council.

Mayor Koch considered the Ordinance establishing new liquor license fees for microdistilleries, cocktail rooms, brew pubs and brewer taprooms to be introduced.

11. PC 16-7, CONSIDER RESOLUTION 16-39 APPROVING REGISTERED LAND SURVEY, 9055-9065 EAST RIVER ROAD, CITY OF COON RAPIDS HRA

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT RESOLUTION NO. 16-39, APPROVING THE PROPOSED REGISTERED LAND SURVEY INCLUDING THE FOLLOWING CONDITIONS:

1. THE APPROPRIATE DRAINAGE AND UTILITY EASEMENTS BE APPROVED BY THE CITY ENGINEER AND RECORDED AT THE COUNTY.
2. COMPLIANCE WITH TITLE 11, LAND DEVELOPMENT REGULATIONS.

THE MOTION PASSED UNANIMOUSLY.

12. PC 16-3: CONSIDER INTRODUCTION OF AN ORDINANCE REVISING THE
ALLOWED EXTERIOR BUILDING MATERIALS

The Staff report was shared with Council.

Mayor Koch considered the Ordinance for Planning Case 16-3 regarding allowed exterior building materials to be introduced.

13. CONSIDER WATER RATE INCREASE

The Staff report was shared with Council.

Councilmember Klint commented this was a hard issue given the fact residents were working to conserve water yet rates continued to increase. She understood the need for an increase, but questioned if the proposed increase should be reduced. She wanted to see the City balance the reduction in water use more properly. Public Works Director Himmer explained the City does pump less water in the winter months and therefore used less chemicals. This was done to save money because less water was being pumped and consumed. However, the wear and tear on the City's infrastructure could not be avoided.

Councilmember Klint wanted to see the City working towards a goal and for the water rate to level off. Public Works Director Himmer discussed the City's well rehab plan and noted this program was assisting the City in maintaining its wells at a constant level.

Mayor Koch believed the City had to maintain its water pumping capacity given the fact the City would be adding hundreds of new housing units.

Councilmember Manning asked why the City sold 24% more water in 2012 than in 2015. Finance Director Legg commented a lot of this was due to sprinkling in that year. City Manager Stemwedel discussed the City's tiered water schedule.

Councilmember Manning stated that while he did not want to raise the water rates he understood the purpose and found the increase to be reasonable. He questioned how the proposed rate increase would impact the average homeowner. Finance Director Legg anticipated water rates would increase by approximately \$3 per quarter for the average homeowner. She provided further comment on how the City was working to enhance its infrastructure, which was costly but would reduce maintenance fees in the long run.

Councilmember Johnson commended staff for thinking proactively and for providing first rate water for this community. He understood no one liked rate increases but believed this increase was money really well spent to maintain and enhance the City's infrastructure. He fully supported the water rate increase as proposed by staff.

Councilmember Wells agreed and asked if funding from the State would ever be provided to City's that have worked diligently to maintain their water system. Public Works Director Himmer understood that the State funding was to assist cities with maintenance and was not geared for increasing the size of water systems.

Councilmember Manning was pleased that the City of Coon Rapids had never been in a crisis situation with regard to its infrastructure. He believed this made Coon Rapids a healthy City. Public Works Director Himmer reported this was due to the City Council's willingness to invest in its public services and infrastructure.

Councilmember Geisler discussed the inverse relationship between water conservation and proper infrastructure maintenance. She understood that in order to deliver a good service, the City Council would have to support the water rate increase.

Councilmember Klint supported a water rate increase, but questioned if 10% was too high. She requested further information on the proposed water rate increases. Finance Director Legg noted staff was proposing a \$2 increase in the base fee along with slight increases for each tier.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 16-41 ESTABLISHING WATER RATES. THE MOTION PASSED 6-1 (KLINT OPPOSED).

14. CONSIDER SEWER RATE INCREASE

The Staff report was shared with Council.

Councilmember Klint understood staff was proposing a 5% sewer rate increase. Finance Director Legg reported this was the case. She discussed how staff was trying to drive up the base rate to assist in covering the City's infrastructure costs.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER DEMMER, TO ADOPT RESOLUTION NO. 16-42 ESTABLISHING SEWER RATES.

Councilmember Manning reported the City has not raised the sewer rates since 2014.

THE MOTION PASSED UNANIMOUSLY.

15. CONSIDER RESOLUTION 16-43 YEAR END BUDGET APPROPRIATIONS

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER GEISLER, TO RESOLUTION NO. 16-43 REALLOCATING THE 2015 GENERAL FUND BUDGET AND AMENDING THE 2015 AND 2016 BUDGETS.

Councilmember Klint questioned how the City was off by \$1 million on its budget. Public Works Director Himmer reported this was due to the fact the well rehabilitation program, SCADA and sanitary sewer lining projects were started in 2015 but would be paid for in 2016.

Councilmember Klint requested staff provide the Council with a more clear explanation on this in the future.

Councilmember Demmer agreed that further information would be beneficial. He then commented on the small percentage this reallocation was from the City's entire budget.

THE MOTION PASSED UNANIMOUSLY.

16. CONSIDER ADOPTING RESOLUTION NO. 16-8(8) APPROVING PLANS AND SPECS AND ORDERING AD FOR BIDS FOR MISCELLANEOUS TRAIL CONSTRUCTION AND REHABILITATION

The Staff report was shared with Council.

Public Works Director Himmer clarified the Park Improvement Fund that would be used for this project and not the General Fund.

Councilmember Klint asked if the extra area within Peppermint Park would be utilized. Public Works Director Himmer indicated this project did not include that additional property. He discussed where the new trails would be located.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-8(8) APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT OF BIDS FOR THE MISCELLANEOUS TRAIL CONSTRUCTION, REHABILITATION AND ERLANDSON PARK PEDESTRIAN BRIDGE REPLACEMENT CONTRACT; AND AUTHORIZE A PURCHASE ORDER WITH CONTECH ENGINEERING SOLUTIONS, LLC IN THE AMOUNT OF \$37,518 FOR THE DIRECT PURCHASE OF THE PEDESTRIAN BRIDGE AND ABUTMENTS. THE MOTION PASSED UNANIMOUSLY.

17. CONSIDER EASEMENT AGREEMENT FOR PROJECT 15-15, INTERSECTION IMPROVEMENT AT NORTHDALÉ BOULEVARD AND REDWOOD STREET

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER DEMMER, TO ACCEPT THE PERMANENT EASEMENT FOR DEDICATION OF RIGHT-OF-WAY DETAILED HEREIN, AND AUTHORIZE THE EXECUTION OF THE AGREEMENT BETWEEN THE CITY OF COON RAPIDS AND LANDOWNERS OF THE PROPERTY. THE MOTION PASSED UNANIMOUSLY.

18. CONSIDER POLICIES ON PARK DONATIONS AND NAMING PARKS, PARK FACILITIES AND TRAILS

The Staff report was shared with Council.

Councilmember Klint requested further information on how plaques would be assigned. Public Works Director Himmer stated the City was trying to memorialize what has historically been done. He explained trees and benches would be named on a case by case basis. The more costly items would have to be reviewed by the Park and Recreation Commission and the City Council.

Mayor Koch suggested the language on the plaques also not include anything offensive.

Councilmember Manning supported the specific examples as provided by staff.

Councilmember Johnson commented this was not an Ordinance, but rather was a guide for staff to memorialize items within City parks and trails. He understood the concern being raised and he believed the Council could always decline a request.

Mayor Koch indicated this was a policy and perhaps additional language should be written in to address anything offensive. Public Works Director Himmer stated language could be added to the policy stating questionable or offensive language would be brought before the City Council. City Manager Stemwedel believed it would be fairly simple to add language to the policy addressing this concern.

Councilmember Johnson suggested the language be as simple as that if staff determines what is being proposed is not in the best interests of the City of Coon Rapids, the request shall be reviewed by the City Council.

Councilmember Klint asked if the language should also include a ban on religious affiliations.

Mayor Koch believed this was already covered within the proposed policy.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER KLINT, TO APPROVE THE PARK PHYSICAL IMPROVEMENT DONATION POLICY AND POLICY FOR NAMING AND RENAMING OF PARKS, PARK FACILITIES AND TRAILS DIRECTING

STAFF TO ADJUST THE POLICY TO ADD LANGUAGE REGARDING OFFENSIVE LANGUAGE. THE MOTION PASSED UNANIMOUSLY.

OPEN MIC/PUBLIC COMMENT

Mayor Koch reviewed the rules of order for the Open Mic/Public Comment portion of the meeting.

REPORTS ON PREVIOUS OPEN MIC

None.

OTHER BUSINESS

Councilmember Manning discussed an email he received regarding the chicken ordinance. He wanted property owners to be responsible for reporting any illness that would impact their flock.

Mayor Koch indicated the chicken ordinance would be introduced at the Tuesday, April 19th Council meeting and would be considered on Tuesday, May 3rd.

Councilmember Klint asked if staff would be following up with the members from the Chinese Consulate. City Manager Stemwedel reported he had exchanged emails with a member from the consulate over the last month.

Councilmember Demmer wished the residents that would be representing the City of Coon Rapids well in the Boston Marathon.

Mayor Koch congratulated Hamilton Elementary School on their 50th Anniversary.

Mayor Koch encouraged the public to review the Coon Rapids Parks and Recreation Guide.

Councilmember Manning noted the 4th of July parade would be held on Saturday, July 2nd.

Fire Chief Piper commented the City would be holding a Transportation Roundtable on Friday, April 8th at 10:00 a.m. at City Hall to discuss local transportation issues, along with the Hanson Boulevard grade separation issue.

City Manager Stemwedel reported he would be sending out a conformation email to members of the City Council due to the fact the roundtable meeting time had changed from 10:30 a.m. to 10:00 a.m.

Public Works Director Himmer stated the Coon Rapids Ice Show would be held on Thursday, April

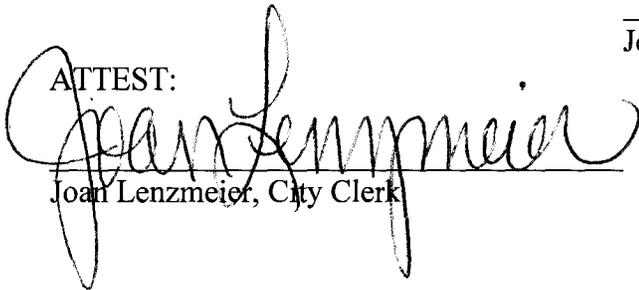
21st through Sunday, April 24th. He reported tickets were available now.

ADJOURN

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER WELLS,
TO ADJOURN THE MEETING AT 8:31 P.M. THE MOTION PASSED UNANIMOUSLY.



Jerry Koch, Mayor

ATTEST:

Joan Lenzmeier, City Clerk

