

COON RAPIDS CITY COUNCIL MEETING MINUTES OF JANUARY 5, 2016

CALL TO ORDER

The first regular meeting of the Coon Rapids City Council for the month of January was called to order by Mayor Jerry Koch at 7:00 p.m. on Tuesday, January 5, 2016, in the Council Chambers.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Koch led the Council in the Pledge of Allegiance.

ROLL CALL

Members Present: Mayor Jerry Koch, Councilmembers Denise Klint, Ron Manning, Wade Demmer, Jennifer Geisler, and Steve Wells

Members Absent: Councilmember Brad Johnson

ADOPT AGENDA

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER DEMMER, TO ADOPT THE AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

COUNCIL BUSINESS

1. DESIGNATE COUNCIL SECRETARY

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER GEISLER, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 16-2 DESIGNATING TIMESAVER OFF SITE SECRETARIAL, INC. AS COUNCIL SECRETARY FOR 2016; AND APPROVE ADDENDUM TO RECORDING SECRETARY SERVICE AGREEMENT. THE MOTION PASSED UNANIMOUSLY.

2. COUNCIL RULES OF PROCEDURE

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER

MANNING, TO ADOPT RESOLUTION NO. 16-3 ESTABLISHING COUNCIL RULES OF PROCEDURE; AND ADOPT THE ADDENDUM TO RESOLUTION NO. 16-3 DEFINITIONS AND EXPLANATIONS OF CITY COUNCIL ORDER OF BUSINESS. THE MOTION PASSED UNANIMOUSLY.

3. DESIGNATION OF OFFICIAL NEWSPAPER

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 16-4 DESIGNATING THE ANOKA COUNTY UNION HERALD AS THE OFFICIAL NEWSPAPER FOR 2016. THE MOTION PASSED UNANIMOUSLY.

4. COUNCIL APPOINTMENTS

The Staff report was shared with Council.

Councilmember Klint requested staff contact each of these organizations to inform them of the City's new appointments.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 16-5 APPOINTING CHIEF OF POLICE AND ONE OTHER VOTING MEMBER TO THE ANOKA COUNTY JOINT LAW ENFORCEMENT COUNCIL. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 16-6 APPOINTING COUNCILMEMBER DEMMER TO BE THE DELEGATE TO THE ANOKA-HENNEPIN DISTRICT 11 COMMUNITY EDUCATION ADVISORY COUNCIL, WITH COUNCILMEMBER MANNING SERVING AS THE ALTERNATE. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 16-7 APPOINTING CITY MANAGER MATT STEMWEDEL AS THE REPRESENTATIVE AND DAVE SACK AND COUNCILMEMBER GEISLER AS THE ALTERNATES TO THE LOCAL GOVERNMENT INFORMATION SYSTEMS (LOGIS). THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 16-8 APPOINTING REPRESENTATIVES AND ALTERNATE TO THE MINNESOTA METRO NORTH TOURISM (TWIN CITIES GATEWAY). THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 16-9 APPOINTING TWO MEMBERS AND COUNCILMEMBER KLINT AS THE ALTERNATE TO THE SCHWAN'S SUPER RINK JOINT BOARD. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 16-10 APPOINTING COUNCILMEMBER MANNING AS THE REPRESENTATIVE AND ALTERNATE TO THE NORTHSTAR CORRIDOR DEVELOPMENT AUTHORITY. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 16-11 APPOINTING A REPRESENTATIVE AND ALTERNATE TO THE NORTH METRO CROSSING COALITION. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 16-12 APPOINTING A REPRESENTATIVE TO THE ANOKA COUNTY FIRE PROTECTION COUNCIL. THE MOTION PASSED UNANIMOUSLY.

5. BOARD AND COMMISSION APPOINTMENTS

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-13 APPROVING ANNUAL APPOINTMENTS TO THE ARTS COMMISSION. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-14 APPROVING ANNUAL APPOINTMENTS TO THE BOARD OF ADJUSTMENT AND APPEALS. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-15 APPROVING ANNUAL APPOINTMENTS TO THE POLICE AND FIREFIGHTER'S CIVIL SERVICE COMMISSION. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-16 APPROVING ANNUAL APPOINTMENTS TO THE HISTORICAL COMMISSION. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-17 APPROVING ANNUAL APPOINTMENTS TO THE PARKS COMMISSION. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-18 APPROVING ANNUAL APPOINTMENTS TO THE PLANNING COMMISSION. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-19 APPROVING ANNUAL APPOINTMENTS TO THE SAFETY COMMISSION. THE MOTION PASSED UNANIMOUSLY.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION NO. 16-20 APPROVING ANNUAL APPOINTMENTS TO THE SUSTAINABILITY COMMISSION. THE MOTION PASSED UNANIMOUSLY.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

6. DECEMBER 15, 2015, COUNCIL MEETING

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER MANNING, FOR APPROVAL OF THE MINUTES OF THE DECEMBER 15, 2015, COUNCIL MEETING. THE MOTION PASSED 4-0-2 (GEISLER AND KLINT ABSTAINED).

CONSENT AGENDA/INFORMATIONAL BUSINESS

7. APPROVE PURCHASE OF WALK BEHIND SWEEPER
8. ADOPT RESOLUTION 16-21 ESTABLISHING BUNKER HILLS GOLF COURSE FEES AND CHARGES
9. APPROVE OPTION 3 OF RETRO-RATED PLANS WITH THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST FOR 2016 WORKER'S COMPENSATION COVERAGE
10. APPROVE HILLCREST ANIMAL IMPOUND CONTRACT RENEWAL

MOTION BY COUNCILMEMBER GEISLER, SECONDED BY COUNCILMEMBER WELLS, FOR APPROVAL OF THE CONSENT AGENDA AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.

PUBLIC HEARING

11. AUTHORIZE APPLICATION FOR 2016 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The Staff report was shared with Council.

Mayor Koch opened and closed the public hearing at 7:20 p.m. since no one appeared to address the Council.

MOTION BY COUNCILMEMBER GEISLER, SECONDED BY COUNCILMEMBER KLINT, TO AUTHORIZE THE APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR PROGRAM YEAR 2016 FOR A HOUSING REHABILITATION PROGRAM; AND AUTHORIZE THE MAYOR AND CITY MANAGER TO EXECUTE A CDBG PROGRAM AGREEMENT, TOGETHER WITH ANY OTHER NECESSARY DOCUMENTS, WITH ANOKA COUNTY REGARDING THE IMPLEMENTATION OF THE 2016 CDBG PROGRAM. THE MOTION PASSED UNANIMOUSLY.

BID OPENINGS AND CONTRACT AWARDS

12. CONSIDER RESOLUTION NO. 16-6(9) AWARDING CONTRACT FOR 2016 SANITARY SEWER LINING PROGRAM

The Staff report was shared with Council.

Mayor Koch noted this was the last year of the City's sanitary sewer lining program. Public Works Director Himmer noted this was the case.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 16-6(9) AWARDING A CONTRACT TO INSITUFORM TECHNOLOGIES USA, INC. IN THE AMOUNT OF \$1,233,366.40 FOR THE 2016 SANITARY SEWER LINING PROGRAM. THE MOTION PASSED UNANIMOUSLY.

OLD BUSINESS

None.

NEW BUSINESS

13. CONSIDER RESOLUTION NO. 15-20(8) ACCEPTING PLANS AND SPECIFICATIONS FOR 2016 PARK REDEVELOPMENT PROJECTS, AND AUTHORIZING SOLICITATION OF BIDS

The Staff report was shared with Council.

Mayor Koch requested further information regarding the alternate within the bid. Public Works Director Himmer discussed the proposed alternate in detail with the City Council.

Councilmember Demmer recommended staff provide the Council with long-term maintenance costs for the bathroom facilities when the bids were submitted.

MOTION BY COUNCILMEMBER DEMMER, SECONDED BY COUNCILMEMBER MANNING, TO ADOPT RESOLUTION NO. 15-20(8) ACCEPTING PLANS AND SPECIFICATIONS FOR 2016 PARK REDEVELOPMENT PROJECTS, AND AUTHORIZE THE SOLICITATION OF BIDS. THE MOTION PASSED UNANIMOUSLY.

14. CONSIDER AWARD OF A CONSTRUCTION MANAGEMENT CONTRACT FOR CP 15-15, INTERSECTION IMPROVEMENT AT NORTHDALÉ BOULEVARD AND REDWOOD STREET
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The Staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO AWARD A CONSTRUCTION MANAGEMENT CONTRACT TO WSB & ASSOCIATES, INC., IN THE AMOUNT OF \$150,193.00, FOR THE INTERSECTION IMPROVEMENTS AT NORTHDALÉ BOULEVARD AND REDWOOD STREET; CITY PROJECT 15-15. THE MOTION PASSED UNANIMOUSLY.

15. CONSIDER RESOLUTION NO. 15-16(8) ACCEPTING PLANS AND SPECIFICATIONS FOR SAND CREEK BUILDING PACKAGE, AND AUTHORIZING SOLICITATION OF BIDS
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The Staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 15-16(8) ACCEPTING PLANS AND SPECIFICATIONS FOR THE SAND CREEK PARK BUILDING PACKAGE; AUTHORIZE THE SOLICITATION OF BIDS; AND AUTHORIZE AN ADDITIONAL \$23,000 IN REDESIGN FEES TO SUPPLEMENT THE CONSTRUCTION ADMINISTRATION FUNDS PREVIOUSLY UTILIZED FOR THIS TASK.

Councilmember Geisler questioned how the redesign fee overage would be covered. Public Works Director Himmer stated the additional expense would be covered by the Facility Construction Fund.

THE MOTION PASSED UNANIMOUSLY.

16. DESIGNATING DEPOSITORIES AND INVESTMENT COLLATERAL MANAGEMENT PROCEDURES

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER GEISLER, SECONDED BY COUNCILMEMBER WELLS, TO ADOPT RESOLUTION NO. 16-1 DESIGNATING DEPOSITORIES AND INVESTMENT COLLATERAL MANAGEMENT PROCEDURES. THE MOTION PASSED UNANIMOUSLY.

OPEN MIC/PUBLIC COMMENT

Mayor Koch reviewed the rules of order for the Open Mic/Public Comment portion of the meeting.

Wes Volkenant of 1482 158th Lane NW in Andover, discussed three elections that would impact the City of Coon Rapids residents. He noted he was currently serving as the Senate District 35 DFL Chair. He reported primary elections would be held on January 12th and February 9th. He thanked the Council for their time and encouraged residents to participate in these local events.

REPORTS ON PREVIOUS OPEN MIC

None.

OTHER BUSINESS

Councilmember Manning reported the art figures near the Riverdale bridge were rusting.

Mayor Koch suggested the lights within Riverdale also be investigated by staff, as they were extremely dim.

City Manager Stemwedel explained the worksession meeting for next Wednesday, January 13, 2016 has been canceled. He noted the Hanson Boulevard project would be addressed by the Council at a worksession meeting later in January.

Mayor Koch questioned when the Council would be able to review the proposed plans for the Hanson Boulevard project. Public Works Director Himmer understood the Anoka County Transportation Committee would be approving the plans in the coming week. He anticipated the City would be able to review the plans shortly thereafter and believed construction drawings would be approved yet this spring.

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City Manager Stemwedel indicated Snowflake Days would be celebrated in Coon Rapids from January 20th through February 14th.

ADJOURN

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER DEMMER, TO ADJOURN THE MEETING AT 7:42 P.M. THE MOTION PASSED UNANIMOUSLY.

Jerry Koch, Mayor

ATTEST:

Joan Lenzmeier, City Clerk