

COON RAPIDS CITY COUNCIL MEETING MINUTES OF FEBRUARY 3, 2015

CALL TO ORDER

The first regular meeting of the Coon Rapids City Council for the month of February was called to order by Mayor Jerry Koch at 7:00 p.m. on Tuesday, February 3, 2015, in the Council Chambers.

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Koch led the Council in the Pledge of Allegiance.

1. WARD 4 COUNCILMEMBER APPOINTMENT

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER JOHNSON, TO ADOPT RESOLUTION 15-32, A RESOLUTION APPOINTING JENNIFER GEISLER TO THE VACANT WARD 4 COUNCILMEMBER SEAT.

Councilmember Demmer thanked all who applied for the Ward 4 opening.

THE MOTION PASSED UNANIMOUSLY.

2. OATH OF OFFICE COUNCILMEMBER JENNIFER GEISLER

The Honorable Tammy Fredrickson administered the Oath of Office to newly appointed Councilmember Jennifer Geisler. A round of applause was offered by all in attendance.

ROLL CALL

Members Present: Mayor Jerry Koch, Councilmembers Denise Klint, Ron Manning, Wade Demmer, Jennifer Geisler, Brad Johnson and Steve Wells

Members Absent: None

ADOPT AGENDA

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER WELLS, TO

ADOPT THE AGENDA AS AMENDED, REMOVING ITEM 3 AND ITEM 21 FROM THE AGENDA, AND MOVING ITEM 7 ON THE CONSENT AGENDA TO NEW BUSINESS. THE MOTION PASSED UNANIMOUSLY.

PROCLAMATIONS/PRESENTATIONS

3. SENATOR ALLICE JOHNSON AND REPRESENTATIVE JERRY NEWTON

This item was removed from the agenda.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

4. JANUARY 20, 2015, COUNCIL MEETING

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER WELLS, FOR APPROVAL OF THE MINUTES OF THE JANUARY 20, 2015, COUNCIL MEETING.

Mayor Koch noted a spelling correction on Page 4 of the minutes.

THE MOTION PASSED 5-0-2 (GEISLER AND KLINT ABSTAINED).

CONSENT AGENDA/INFORMATIONAL BUSINESS

5. AUTHORIZE EXECUTION OF AMENDED JOINT POWERS AGREEMENT – STREET MAINTENANCE MATERIALS CONTRACT
6. AUTHORIZE EXECUTION OF JOINT POWERS AGREEMENT WITH THE NATIONAL JOINT POWERS ALLIANCE
7. ~~APPROVE SERVICE AGREEMENT WITH ALEXANDRA HOUSE~~
8. ACCEPT RESIGNATION OF GARY WESSLING FROM THE BOARD OF ADJUSTMENT AND APPEAL AND DECLARE A VACANCY ON THE BOARD OF ADJUSTMENT AND APPEALS
9. ACCEPT A GRANT FROM MN DEPARTMENT OF PUBLIC SAFETY TO FUND A FULL-TIME DWI OFFICER

Police Chief Wise discussed the grant the City received from the Minnesota Department of Public Safety which would allow the City to have a full-time DWI officer on the streets. He saw this as a tremendous opportunity for the City of Coon Rapids.

Councilmember Johnson asked if the grant would cover court and overtime fees. Police Chief Wise reported the grant would cover all of these expenses. He explained the City would have to provide fuel for the officer's vehicle.

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER GEISLER, FOR APPROVAL OF THE CONSENT AGENDA AS AMENDED REMOVING ITEM 7. THE MOTION PASSED UNANIMOUSLY.

PUBLIC HEARING

10. PUBLIC HEARING MISCELLANEOUS ASSESSMENTS 2015-1 – CONSIDER RESOLUTION 15-27 THROUGH 15-30 MISCELLANEOUS SPECIAL ASSESSMENTS

The Staff report was shared with Council.

Mayor Koch opened and closed the public hearing at 7:12 p.m. since no one appeared to address the Council.

Finance Director Legg noted that staff had collected 19 appeals prior to the meeting and this evening. She noted that the tentative amounts on the Resolutions would need to be adjusted.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION 15-27 ADOPTING 2015(1) MISCELLANEOUS SPECIAL ASSESSMENTS (UNOPPOSED ONE YEAR); RESOLUTION 15-28 ADOPTING 2015(1) MISCELLANEOUS SPECIAL ASSESSMENTS (UNOPPOSED THREE YEAR); RESOLUTION 15-29 ADOPTING 2015(1) MISCELLANEOUS SPECIAL ASSESSMENTS (UNOPPOSED FIVE YEAR); AND RESOLUTION 15-30 ADOPTING 2015(1) MISCELLANEOUS SPECIAL ASSESSMENTS (UNOPPOSED TEN YEAR). THE MOTION PASSED UNANIMOUSLY.

11. HOLD PUBLIC HEARING ON ESTABLISHMENT OF HOUSING IMPROVEMENT AREA FOR THOUSAND OAKS IV TOWNHOUSES AND CONSIDER INTRODUCTION OF ORDINANCE

The Staff report was shared with Council.

Mayor Koch asked why windows could not be included in the housing improvement project. City Attorney Brodie advised that the townhome association has designated that windows were not viewed as a common element and therefore were not included in the project.

Mayor Koch opened the public hearing at 7:20 p.m.

Judy Anderson, 1037 124th Circle NW, requested the item before the Council be tabled in order to allow the numbers to be audited by an outside source. She explained that the association had some

trust issues at this time. She stated that she has started a petition and has nine signatures.

Elmer Bebenstein, 1039 124th Circle NW, discussed an association meeting that was held at the Blaine Public Library. He was surprised that insulation was being included in the housing improvement project. He believed that this item should be excluded. He reported he recently had an inspection done on his property and saw no need for the insulation to be removed and replaced. He expressed concern with the number of items that were included in the improvement project as it differed from those discussed by the association previously. He did not agree that additional money should be sent until full disclosure of the association's finances were provided to the townhome owners.

Darcy Christensen, 1001 124th Circle NW, questioned how assessments would be managed when a townhome unit was sold. Mayor Koch stated this would be negotiated at between the buyer and seller at the time of closing.

Ms. Christensen asked how long the terms of the assessment would be. Finance Director Legg explained the assessment had a term of 15 years and could be prepaid with no fine.

Greg Pederson, 1409 Osborne Road in Spring Lake Park, stated he owns Reserve Data Analysis and he assisted the Thousand Oaks IV Townhome Association with the long-range financial plan. He stated he assisted with the informational meeting the association held several weeks ago. He discussed the benefits of the HIA and provided comment on the maintenance issues that were included in the townhome project. He explained that the insulation was being replaced due to the number of ice dams throughout the association. He believed that the venting in the attic also had to be addressed. He reiterated that the townhome association would need support from a super majority in order for the work to proceed.

Phil Ommeroth, 1036 124th Circle, stated he was speaking on behalf of his daughter. He reported he was the President of the Timbers Townhome Association, which had just completed a similar housing improvement project. He sensed that while the project passed initially, there were growing concerns. He recommended that the matter before the Council be tabled in order to allow the association to address the financial concerns further.

Mr. Pederson discussed the State Statutes that Thousand Oaks was organized under and stated the association was required to maintain and fund a reserve requirement fund.

Mayor Koch closed the public hearing at 7:45 p.m.

Councilmember Manning reported that the Council was simply being asked to introduce an Ordinance this evening and encouraged the association to discuss the project further to address the proposed housing improvement project concerns.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER GEISLER, TO INTRODUCE ORDINANCE ESTABLISHING HOUSING IMPROVEMENT AREA FOR THAT PORTION OF THOUSAND OAKS IV TOWNHOUSES LOCATED ALONG 124TH CIRCLE.

Councilmember Geisler explained that the Ordinance was only being introduced this evening and would have to come back before the Council at a future meeting prior to being approved.

Councilmember Wells stated that the project would only go forward if a majority of townhome owners approved. He indicated the City was simply trying to assist with facilitating the project.

THE MOTION PASSED UNANIMOUSLY.

BID OPENINGS AND CONTRACT AWARDS

None.

OLD BUSINESS

12. CONSIDER ADOPTION OF ORDINANCE 2128, AN ORDINANCE REVISING ACCREDITATION REQUIREMENTS FOR THERAPEUTIC MASSAGE

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER MANNING, TO ADOPT ORDINANCE 2128, AN ORDINANCE REVISING THE ACCREDITATION REQUIREMENTS FOR THERAPEUTIC MASSAGE THERAPISTS. THE MOTION PASSED UNANIMOUSLY.

NEW BUSINESS

13. CONSIDER APPROVAL OF RESOLUTION APPROVING REGISTERED LAND SURVEY, DELEO AND RMS COMPANY, 8600 EVERGREEN BOULEVARD

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER DEMMER, TO APPROVE A RESOLUTION APPROVING THE REGISTERED LAND SURVEY WITH THE FOLLOWING CONDITIONS:

1. ALL COMMENTS OF THE ASSISTANT CITY ENGINEER BE ADDRESSED.
2. ALL COMMENTS OF ANOKA COUNTY HIGHWAY DEPARTMENT ADDRESSED.

THE MOTION PASSED UNANIMOUSLY.

14. CONSIDER INTRODUCTION OF ORDINANCE ADDING PROCEDURE FOR APPROVAL OF ORDINANCE AMENDMENTS

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER MANNING, TO INTRODUCE THE PROPOSED ORDINANCE APPROVING THE PROPOSED ORDINANCE AMENDMENT FOR THE FOLLOWING:

1. ADD SECTION 11-304.12 ADDING PROCESS FOR APPROVING AN ORDINANCE AMENDMENT.
2. ADD THE REQUIREMENT IN TABLE 11-305.3(1) FOR TO INCLUDE ACTION FOR AN ORDINANCE AMENDMENT

THE MOTION PASSED UNANIMOUSLY.

15. CONSIDER APPROVAL OF SPECIFICATIONS FOR PURCHASE OF SELF CONTAINED BREATHING APPARATUS FOR THE FIRE DEPARTMENT AND AUTHORIZE ADVERTISEMENT FOR BIDS

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER JOHNSON, TO APPROVE SPECIFICATIONS FOR THE PURCHASE OF THE SCBAS AND AUTHORIZE THE ADVERTISEMENT FOR BIDS. THE MOTION PASSED UNANIMOUSLY.

16. APPROVE SPECIFICATIONS FOR WATER TREATMENT CHEMICALS AND ORDER ADVERTISEMENT FOR BIDS

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER WELLS, TO APPROVE SPECIFICATIONS FOR THE PURCHASE OF WATER TREATMENT CHEMICALS AND AUTHORIZE THE ADVERTISEMENT FOR BIDS. THE MOTION PASSED UNANIMOUSLY.

17. CONSIDER RESOLUTION 15-31 AUTHORIZING SALE OF TAX-FORFEITED PROPERTY

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER GEISLER, TO ADOPT RESOLUTION 15-31 AUTHORIZING THE SALE OF TAX-FORFEITED PROPERTIES IN THE FOLLOWING MANNER:

1. 35-31-24-11-0016. SELL THE PROPERTY TO THE HIGHEST BIDDER.
2. 35-31-24-43-0034. SELL THE PROPERTY TO THE ABUTTING LANDOWNER.
3. 24-31-24-13-0088. SELL THE PROPERTY TO THE ABUTTING LANDOWNER.
4. 25-31-24-13-0055. SELL THE PROPERTY TO THE ABUTTING LANDOWNER.
5. 25-31-24-41-0008. SELL THE PROPERTY TO THE ABUTTING LANDOWNER.
6. 09-31-24-24-0018. SELL THE PROPERTY TO THE ABUTTING LANDOWNER.
7. 04-31-24-24-0058. SELL THE PROPERTY TO THE HIGHEST BIDDER.
8. 04-31-24-24-0059. SELL THE PROPERTY TO THE HIGHEST BIDDER.
9. 04-31-24-24-0060. SELL THE PROPERTY TO THE HIGHEST BIDDER.

THE MOTION PASSED UNANIMOUSLY.

18. CONSIDER APPROVAL TO PURCHASE EQUIPMENT FOR GOLF COURSE

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER KLINT, SECONDED BY COUNCILMEMBER WELLS, TO LEASE TO OWN OVER FIVE YEARS 100 GOLF CARTS, SIX GAS MAINTENANCE VEHICLES AND TWO ELECTRIC MAINTENANCE VEHICLES; TO PURCHASE OF TWO GREENS MOWERS AND TWO FAIRWAY MOWERS FROM MTI DISTRIBUTING, INC. AT A NET COST OF \$151,737 AFTER SALES TAX AND TRADE IN ALLOWANCE; AND TO PURCHASE ONE USED SIX PERSON PEOPLE MOVER AND THREE HOSPITALITY VEHICLES FROM CLUB CAR AT A TOTAL COST OF \$20,657.

Councilmember Manning asked if there was a buyout for the golf carts after the five year lease. Bunker Hills Golf Director Anderson explained that there would be a \$1 buyout for each of the carts after five years.

THE MOTION PASSED UNANIMOUSLY.

19. CONSIDER SELECTION OF CONSULTANT TO PERFORM EXECUTIVE SEARCH SERVICES FOR CITY MANAGER POSITION

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER WELLS, SECONDED BY COUNCILMEMBER MANNING, TO SELECT A CONSULTANT TO PERFORM EXECUTIVE SEARCH SERVICES AND TO AUTHORIZE CITY STAFF TO WORK WITH THE DESIGNATED CONSULTANT TO BEGIN THE SEARCH PROCESS. THE MOTION PASSED UNANIMOUSLY.

20. CONSIDER RESOLUTION 16-6(8) APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS – PROJECT 15-6, 2015 SANITARY SEWER LINING

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER MANNING, SECONDED BY COUNCILMEMBER KLINT, TO ADOPT RESOLUTION NO. 15-6(8) APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2015 SANITARY SEWER LINING PROGRAM. THE MOTION PASSED UNANIMOUSLY.

21. CONSIDER INTRODUCTION OF ORDINANCE REVISING TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSES

This item was removed from the agenda.

22. APPROVE SERVICE AGREEMENT WITH ALEXANDRA HOUSE

The Staff report was shared with Council.

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER WELLS, TO APPROVE THE SERVICE AGREEMENT WITH ALEXANDRA HOUSE.

Councilmember Klint understood there were many organizations working to meet the needs of the community. She requested Police Chief Wise provide further information on how the Alexandra House assisted the City. Police Chief Wise explained the Alexandra House assisted the Police Department in domestic abuse situations and played a vital role in providing a safe haven for victims. City Attorney Brodie commented that his office provided legal services to victims through the Alexandra House.

Councilmember Johnson appreciated the collaborative efforts between the Alexandra House, the Police Department and the City Attorney's office. He recommended the Council support the service agreement.

Mayor Koch believed that the contribution to Coon Rapids residents provided by the Alexandra House far exceeded the expense borne by the City.

THE MOTION PASSED UNANIMOUSLY.

OPEN MIC/PUBLIC COMMENT

Mayor Koch reviewed the rules of order for the Open Mic/Public Comment portion of the meeting.

Jerry Pierce, 12236 Partridge Street, congratulated Jennifer Geisler on being appointed to the Ward 4 Council seat. He believed a committee should be formed to assist with the City Manager search. He then discussed the potential expense of a search committee and estimated it could cost up to \$50,000. He encouraged the Council to be wise in its selection of the City's next City Manager.

Councilmember Johnson requested information from staff on the expense of hiring a consultant to assist the City with its City Manager search. City Manager Gatlin explained that both firms submitted a bid of \$18,500.

REPORTS ON PREVIOUS OPEN MIC

Mayor Koch discussed the comments made during Open Mic at the January 20, 2015 Council meeting.

OTHER BUSINESS

City Manager Gatlin introduced newly hired Community Development Director Grant Fernelius to the City Council.

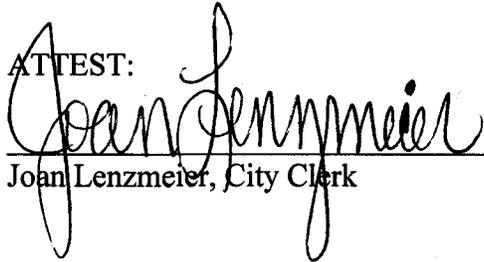
Mayor Koch discussed the upcoming events scheduled for Snowflake Days. He noted the Chili Challenge would be held on Thursday, February 5th. He explained that a listing of all planned event were available online.

ADJOURN

MOTION BY COUNCILMEMBER JOHNSON, SECONDED BY COUNCILMEMBER WELLS,
TO ADJOURN THE MEETING AT 8:21 P.M. THE MOTION PASSED UNANIMOUSLY.



Jerry Koch, Mayor

ATTEST:


Joan Lenzmeier, City Clerk

